

Contents at a Glance

Introduction 1

Part I: Acquiring and Organizing Images 3

Chapter 1: Getting Familiar with Photoshop Elements 5
Chapter 2: Acquiring Photos 15
Chapter 3: Changing Image Attributes 25
Chapter 4: Organizing Images 37
Chapter 5: Saving and Undoing Edits 47

Part II: Fixing Photos 55

Chapter 6: Quick Fixing Images 57
Chapter 7: Repairing Images 73

Part III: Editing Techniques 87

Chapter 8: Making Selections 89
Chapter 9: Getting Creative with Layers 103
Chapter 10: Working with Type 119
Chapter 11: Drawing and Painting 127
Chapter 12: Applying Filters 147

Part IV: Outputting Photos 157

Chapter 13: Preparing Images for Screen Viewing 159
Chapter 14: Printing Images 167

Part V: Working with Creations 177

Chapter 15: Making Creations 179
Chapter 16: Sharing Images 201

Index 213

Table of Contents

Introduction	1
---------------------------	----------

Part 1: Acquiring and Organizing Images	3
--	----------

Chapter 1: Getting Familiar with Photoshop Elements	5
--	----------

Start Up Photoshop Elements	6
Navigate the Workspaces.....	7
Open the Creation Setup Wizard	8
Open a Photo.....	9
Open Multiple Photos.....	9
View Image Attributes.....	10
Maximize the Image Window	10
Zoom a View	11
Use the Navigator Palette.....	12
Show and Hide the Palette Bin.....	12
Use the Photo Bin	13
Tile Images	14
Move Images Inside Windows	14
Cascade Images.....	14
Close All Windows	14

Chapter 2: Acquiring Photos	15
--	-----------

Add Photos from Your Hard Drive to the Organizer	16
Scan a Photo	17
Scan Multiple Photos	18
Get Photos from an Online Sharing Service	19
Get Photos from Media Cards	20
Open Camera Raw Files	22
Get Photos from Mobile Phones.....	23

Chapter 3: Changing Image Attributes	25
---	-----------

Show More Image Attributes	26
Resize an Image	27
Change Canvas Size.....	27
Change Image Bit Depth.....	28
Convert to Grayscale	29
Convert to Bitmap	30
Colorize a Bitmap File.....	31
Convert an Image to Indexed Color	32
Change Color Settings.....	33
Embed a Custom Color Profile for Print.....	34
Remove a Color Profile	36
Save an Image with a Screen Color Profile.....	36

Chapter 4: Organizing Images	37
---	-----------

Sort Images by Date	38
Create a Catalog.....	39
Create a Collection	40
Create a Tag	41
Tag Images.....	41
Rank Photos with Stars	42
Remove Tags.....	42
Add Captions	43
Find Files by Captions.....	43
Find Images by Media Type	44
Find Images by Filename	44
Find Faces.....	45
Use Other Find Criteria.....	45
Find Images by Using Metadata	46

Chapter 5: Saving and Undoing Edits47

Undo Multiple Edits.....48
Use the Undo History Palette.....49
Save a File.....50
Save a Version Set.....51
Back Up Photos52
Restore Files from a Backup Copy.....53

Part II: Fixing Photos55

Chapter 6: Quick Fixing Images57

Improve Overall with Auto Smart Fix.....58
Fix Contrast with Auto Levels.....58
Adjust Contrast with Auto Contrast.....59
Remove Color Casts with Auto Color Correction.....59
Edit with Quick Fix60
Erase Red Eye with Auto Red Eye Fix62
Click with the Red Eye Removal Tool62
Adjust Smart Fix.....63
Adjust Shadows and Highlights.....63
Adjust Brightness and Contrast64
Fix Contrast with the Levels Dialog Box.....65
Adjust Hue/Saturation.....66
Fix Color with Remove Color Cast.....67
Remove Color67
Replace Colors with Others68
Adjust Color for Skin Tones.....69
Adjust Color with Color Variations.....70
Defringe to Remove Colored Halos.....71

Chapter 7: Repairing Images73

Crop an Image.....74
Straighten an Image.....75
Divide Scanned Photos.....76

Rotate or Flip an Image76
Freely Rotate a Layer or Selection.....77
Transform a Layer or Selection78
Remove Dust and Scratches79
Clone and Repair with the Clone Stamp80
Zap Small Flaws with Spot Healing Brush.....81
Retouch with the Healing Brush82
Burn Areas to Darken.....83
Dodge Areas to Lighten.....83
Soften with the Smudge Tool84
Saturate or Desaturate an Image85
Soften with the Blur Tool.....85
Sharpen an Image.....86

Part III: Editing Techniques87

Chapter 8: Making Selections89

Make a Rectangular Selection90
Make an Elliptical Selection91
Make a Freeform Selection with the Lasso Tool.....92
Make a Magnetic Lasso Selection93
Make a Polygon Lasso Selection.....93
Make a Magic Wand Selection.....94
Select Similar Content.....95
Inverse a Selection95
Select with the Magic Selection Brush96
Create a Mask with the Selection Brush97
Move a Selection.....98
Feather a Selection.....98
Use the Magic Extractor99
Cut Out with the Cookie Cutter.....100
Save a Selection101
Load a Selection101
Transform a Selection.....102

Chapter 9: Getting Creative with Layers103

Convert a Background into a Layer104
 Create a New Layer in an Existing File105
 Get Contents on a Layer.....105
 Create a Layer Using Layer via Copy and Layer via Cut Commands106
 Drag and Drop a Layer between Files106
 Duplicate an Existing Layer107
 Select a Layer107
 Delete a Layer.....108
 View and Hide Layers108
 Rearrange Layers.....109
 Link Layers.....109
 Lock Layers.....110
 Rename Layers110
 Simplify Layers.....111
 Create a Clipping Group.....111
 Blend Layers with Blend Modes.....112
 Create an Adjustment Layer112
 Create a Fill Layer.....114
 Apply a Layer Effect116
 Apply a Layer Style.....117
 Merge Layers.....118
 Flatten Layers.....118

Chapter 10: Working with Type119

Create Horizontal Type120
 Create Vertical Type121
 Change Type Formatting121
 Create Paragraph Text.....122
 Create a Type Mask123
 Rasterize Type124
 Apply a Type Style124
 Paste into Text.....125
 Create Warped Type126

Chapter 11: Drawing and Painting127

Select a Foreground or Background Color.....128
 Sample a Color with the Eyedropper Tool129
 Select a Color from the Swatches Palette.....130
 Draw with the Pencil Tool131
 Paint with the Brush Tool132
 Create a Custom Brush134
 Create a Painting with the Impressionist Brush.....134
 Fill a Selection with Color135
 Stroke or Outline a Selection with Color136
 Fill a Selection with the Paint Bucket Tool.....137
 Fill a Selection with a Preset Gradient.....138
 Create a Custom Noise Gradient139
 Create a Custom Solid Gradient140
 Apply a Preset Pattern142
 Create a Custom Pattern143
 Create a Shape144
 Edit Shapes146

Chapter 12: Applying Filters147

Apply Artistic Effects to an Image148
 Apply Multiple Filters to an Image149
 Reapply the Same Filters to an Image.....150
 Apply a Texture Filter150
 Create a Custom Texture151
 Apply a Motion Blur Filter.....152
 Apply a Gaussian Blur Filter153
 Sharpen an Image with Unsharp Mask.....154
 Use Photo Filters155

Part IV: Outputting Photos157

Chapter 13: Preparing Images for Screen Viewing159

Save a JPEG Image for the Web160
 Save a GIF Image for the Web162

Create an Animated GIF Image.....163
View a Slide Show in the Organizer164

Chapter 14: Printing Images167

Set Up a Color Printer Profile168
Adjust Printer Properties.....169
Print a Photo.....170
Print Multiple Photos.....171
Print a Contact Sheet172
Print a Picture Package.....173
Order Prints Online174

Part V: Working with Creations.....177

Chapter 15: Making Creations179

Create a Slide Show Project.....180
Output a Slide Show to PDF182
View a PDF Slide Show.....183
Change Slides and Transitions184
Add Media to a Slide Show184
Fit Slides to an Audio File.....185
Record Sounds as Audio Captions.....185
Export a Slide Show to a Movie File186

Preview a Movie File187
Burn a CD of a Slide Show.....188
Create a TV-Safe Template.....190
Drop Images into a TV-Safe Template.....192
Output a Slide Show for TV Viewing193
Create Photo Album Pages194
Create a 4-Fold Greeting Card.....197
Create Calendar Pages.....198
Create a Photo Greeting Card200

Chapter 16: Sharing Images201

E-Mail a Photo Attachment202
E-Mail a Photo Mail (HTML) File204
E-Mail a Slide Show205
Order Prints Online for Others206
Order a Bound Photo Album Online207
Order a Bound Calendar Online.....208
Share Photos Online209
Download Images to a Palm PDA.....209
Create an HTML Photo Gallery.....210

Index.....213

