

TABLE 8.2. STEPS TO DEVELOP A TRANSFER STRATEGY (TEMPLATE)

| Training Project/Solution: _____ Date: _____ | | | |
|--|--------------------|----------------------------|---|
| A. Transfer Action and Timing | B. Supporting Cast | C. Difficulties Envisioned | D. Transfer Strategy to Overcome Difficulties |
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Note: The time frame you select varies with the situation. You must consider the variables present in the work environment and select a reasonable time frame for the strategy to be in place. The strategy should work to influence execution for a period of time so as to influence success and become the new routine.