

## EXHIBIT 5.1. ASSESSMENT STRATEGY AND PLAN

<b>Sponsor/Client:</b> <u>Ronda Locke</u>		<b>Project:</b> <u>Big Sky Privacy Rules Complaints</u>		<b>Date:</b> <u>May 26</u>					
<b>Primary driver of this need:</b>		<i>An increasing trend in complaints from patients and their families, which shows that most of our hospitals are violating their confidentiality rights per HIPAA. All of our hospitals and clinics are also at legal risk due to these violations.</i>							
<b>Coordinator:</b> <u>David Xue</u>									
A	B		C		D		E		F
	Target Population		Sampling Procedures		Data Collection Methods		Data Analysis Methods		Data Analysis Decisions
Needs Assessment Purpose	Population and Sample Size	Approval	Methods and Instruments	Sources (Who/What)	When	E-support	Other Support	Identification of Needs	Solution and Communication
A. Obtain details of Privacy Act and HIPAA Privacy Rules.	a. Three staff experts on the HIPAA and Privacy Act Rules	Jason Hendrix for client Ronda Locke	a. Interview for HIPAA rules	a. Three HIPAA experts a. HIPAA rules and hospital policy	Week of May 27 through June 3	Use Zooming software to administer questionnaire and analyze respondents data	Administrative support to consolidate interview data	Draft by June 6	Preliminary review by three staff experts before June 8
B. Determine reasons why privacy rules are being violated.	b. Ten nurses and six admin staff		b. Focus groups	b. Ten nurses and admin					Results to client by June 10

(Continued)

**EXHIBIT 5.1. (Continued)**

A	B		C	D			E		F	
	Target Population	Approval		Sampling Procedures	Methods and Instruments	Sources (Who/What)	When	Data Analysis Methods		Data Analysis Decisions
Needs Assessment Purpose	Population and Sample Size						E-support	Other Support	Identification of Needs	Solution and Communication
C. Identify typical failures in handling information and develop corrective action scenarios on how to do it right.	c. Ten nurses, six admin staff at clinics, and three experts			c. Interview for scenarios	c. Nurses, admin, and experts					
D. Identify ineffective habits that are contributing to the mishandling of medical information.	d. 100 (cross section of employees) d. Ten nurses		Simple random sampling for questionnaire	d. Online questionnaire d. Focus groups	d. Sample of 100 d. Ten Nurses					
E. Identify ways to influence proper execution in work setting.	e. Ten nurses and six admin staff			e. Focus groups	e. Nurses and admin staff					

**Notes:**