

Checklist of Common Project Risks

Project name:

Project number:

Project Manager's name:

Type of Risk	Describe the Impact or Characteristics	Examined
Project schedule	Increased project time	<input type="checkbox"/>
Budgets/funding	Increased cost	<input type="checkbox"/>
Personnel issues	Loss of key team member, not enough team members assigned to project	<input type="checkbox"/>
Quality	Doesn't meet standards	<input type="checkbox"/>
Key stakeholder consensus	Conflicts and project delays	<input type="checkbox"/>
Scope changes	Increased project time and costs	<input type="checkbox"/>
Project plans	Increased project time and costs, impact on quality, poor direction and communication	<input type="checkbox"/>

Checklist of Common Project Risks (continued)

Project name: Project number: Project Manager's name:		
Type of Risk	Describe the Impact or Characteristics	Examined
Project management methodology	Increased project time and costs	<input type="checkbox"/>
Business risk	Poor public image	<input type="checkbox"/>
Management risk	Reorganization resulting in loss of team members	<input type="checkbox"/>
Vendor issues	Delivery delays	<input type="checkbox"/>
Contract risks	Project delays, increased costs	<input type="checkbox"/>
Legal issues	Increased costs, poor public image	<input type="checkbox"/>
Political issues	Poor public image	<input type="checkbox"/>
Environmental risk	Increased costs, delays to schedule, poor public image	<input type="checkbox"/>
Weather or natural disasters	Schedule delays, delivery delays, increased costs	<input type="checkbox"/>
Technology risks	Not available when needed	<input type="checkbox"/>
Project complexity	Inexperience of project team	<input type="checkbox"/>
Project manager skills	Inexperience of project manager	<input type="checkbox"/>
Team skills and abilities	Inexperience of team members, lack of training	<input type="checkbox"/>