

Checklist of Common Project Risks

Project name:
Project number:
Project Manager's name:

Type of Risk	Describe the Impact or Characteristics	Examined
Project schedule	Increased project time	<input type="checkbox"/>
Budgets/funding	Increased cost	<input type="checkbox"/>
Personnel issues	Loss of key team member, not enough team members assigned to project	<input type="checkbox"/>
Quality	Doesn't meet standards	<input type="checkbox"/>
Key stakeholder consensus	Conflicts and project delays	<input type="checkbox"/>
Scope changes	Increased project time and costs	<input type="checkbox"/>
Project plans	Increased project time and costs, impact on quality, poor direction and communication	<input type="checkbox"/>

