



Dr. Michael JD Sutton

Seeking an opportunity to energize and strengthen the managers and executives within high performance enterprises.

Professional Expertise/Services

SUMMARY OF ACHIEVEMENTS RELEVANT TO COACHING AND MENTORING OPPORTUNITIES

- Exceptional leader with P&L experience and a successful high performance track record
- Internationally recognized expert in Information and Knowledge Management
- Proven ability to advise, lead, and manage organizations carrying out innovative administrative renewal and organizational transformation initiatives
- Adept at building new, profitable, and well-managed business units through development of new leaders and renewal of skills and competencies of underperforming leaders
- Assertive, sensitive coach and mentor
- Proficient and innovative designer of educational and training programs
- Exceptional author, communicator, leader, organizer, and presenter

Recent Assignments - Examples below

- **Westminster College, Salt Lake City, UT, Gore Business School, MBA and BBA Programs**
 - Coached and mentored mid-career professionals/executives who comprised the learner population of the MBA and BBA.
 - Taught Executive Development leadership courses and Knowledge Management courses using competency, experiential, and project-based instructional methods.
 - The BBA incorporates competency, experiential, and project-based instructional strategies in a hybrid combination of online projects and on campus residencies.
- **Kent State University, Kent, OH, Information Architecture and Knowledge Management Program (IAKM)**
 - Advised and coached Master's students on their theses and capstone projects.
 - Developed and delivered new KM Concentration courses: Information Technologies for Management, Organizational Knowledge Management, Organizational Memory Management, Foundational Principles of Knowledge Management, and Research Methods for Knowledge Management.
- **US Dept. of the Navy – Office of the Chief Knowledge Officer**
 - designed and developed a taxonomy and ontology classification system
- **Institute for Research in Construction of the National Research Council of Canada**
 - developed RFP and evaluated responses for enterprise content management project
- **International Air Transport Association**
 - developed and delivered two business solutions courses to coach/mentor new officers
 - analyzed and redesigned the airlines travel agent accreditation process
 - analyzed and documented the international e-ticketing process
- **National Guide for Sustainable Municipal Infrastructure**
 - Coached/mentored new information systems officer in new role
 - selected and deployed a document and records management system
 - designed the process for contracting out the first module of a municipal engineers' e-learning educational program
- **United Nations High Commissioner for Refugees**
 - audited an enterprise document management system design
- **Frank Russell Company**
 - led the re-engineering of the Trust Administration Division's document workflow practices and document management system
- **Microsoft Corp.**
 - architected a digital financial system archive for all accounting records and mentored three consultants in the development and deployment of document management application



- **Covansys Canada**
 - Mentored and coached internal consulting team members in management consulting techniques and mentored the development of one off my subordinates to become Director of Consulting Services

Education and Professional Affiliations

EDUCATION

- PhD, Knowledge Management, McGill University, Montréal, QC, CANADA
- Bachelor of Independent Studies, Major—Mgt. Sciences, University of Waterloo, Waterloo, ON, CANADA

PROFESSIONAL CERTIFICATION

- Master of Information Technologies (MIT), Association for Information and Image Management
- Certified Management Consultant (CMC), Institute of Certified Management Consultants of Ontario
- Administrateur Agréé-[Certified Administrator] (Adm. A.), Ordre des Administrateur Agréés du Québec
- Information Systems Professional (I.S.P.), Canadian Information Processing Society

Contact Information

Dr. Michael JD Sutton

2274 South 1300 East #G15-188, Salt Lake City, UT 84106 • USA

Office: (801) 832-2563

michaeljdsutton@gmail.com

<http://www.linkedin.com/in/michaeljdsutton>