



### **Kate Jones**

As a managing partner with *Live to Learn*, Kate has been actively involved in the learning and development field since 1989. Coupled with over 15 years of practical management, corporate training, and business development experience in the service and non-profit sectors, she has the knowledge and expertise required to effectively communicate with learners at all skill levels.

### **Professional Expertise/Services**

As a facilitator, Kate utilizes innovative training methods that create a dynamic learning environment. She conducts customized workshops as well as personalized coaching sessions in a variety of areas including leadership, management development, customer service, selling skills, time mastery and building effective work teams. Her focus is to utilize proven strategies and the techniques necessary to optimize the personal and professional success of her clients.

### **Recent Assignments - Examples below**

- Company Wide Program with Client: Franklin Covey Program – Great Leaders, Great Teams, Great Results
- Maximizing My Strengths as a Leader Using DiSC Behavioural Styles
- Introduction to Situational Leadership II
- Myself as a Trust Builder and Creating Trust as a Leader programs
- Understanding my Listening Style and Increasing My Effectiveness
- Accountability and Responsibility: Where Do I Fit In?
- Understanding and Coping with Stress
- Discovering Diversity
- The Power of Positive Assertiveness
- Customer Service Essentials
- Quality Communication: Internal and External Clients

### **Education and Professional Affiliations**

- Bachelor of Arts (Sociology), University of Western Ontario
- Diploma Adult Education, St Francis Xavier University
- Non-profit Sector Management Certificate , University of Western Ontario
- Member: Human Resources Professionals of Ontario (HRPAO)
- Member of the Canadian Society for Training & Development (CSTD)
- Chairperson, Southwest Chapter of the CSTD
- Certified Facilitator: Great Leaders, Great Teams, Great Results
- Inscope DiSC Behavioural Styles Trainer Certification
- In progress: Certified Training & Development Professional designation from the Canadian Society for Training and Development (completion date September 2008)

### **Contact Information**

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