

Step 1:

1. Employer's retirement plan will match to what level of income?
_____ %
2. How much are you contributing to your employer's retirement plan?
_____ %
3. If line 2 is less than line 1, increase your contribution as quickly as possible to the matching contribution level.
4. How many dollars per year will you be contributing to your company's retirement plan?
\$ _____
5. After you're at the maximum matching contribution level, move on to Step 2.

Step 2:

1. Are you eligible to make a Roth IRA contribution? YES NO

Single taxpayers with incomes of less than \$99,000 and married taxpayers with incomes of less than \$156,000 are eligible to make a full contribution.

2. Contribution limits for 2007 are \$4,000 for people under age 50 and \$5,000 for those over 50 years of age. How much can you contribute to Roth IRA's for the current year?
\$ _____
3. How much will you save between your company's retirement plan and your Roth IRA this year? (Step 1, line 4 plus Step 2, line 2 equals your savings.)
\$ _____

Step 3:

1. How much more can you or do you need to save for retirement?
\$ _____
2. Divide the number on line 1 by 12 to get the amount of monthly investments you need to make directly from your checking account into your personal portfolio utilizing low-cost, tax-advantaged, passive investment vehicles, such as exchange-traded funds and index funds.
